

HOLSTON VALLEY UNITARIAN UNIVERSALIST CHURCH 2014 CONGREGATIONAL MEETING MINUTES

Date: April 27, 2014

Place: Sanctuary of HVUUC

Called to order at 12:15 pm

Previous Minutes Reviewed? Yes

Presiding: Alice McCaffrey, BoT President

Parliamentarian: Denee Mattioli

A quorum of the church membership attended. Yes (51 people at the beginning and then 1 person left in the middle)

MADE BY	SECOND	MOTIONS	ENACTED?
Charlie Mattioli	Bryan Kleske	I move that the congregation approve the minutes of the April 2013 Congregational Meeting.	Yes
Skip Jones	Dave Baldwin	I move that the slate of nominees: Past President: Alice McCaffrey President: Denee Mattioli Vice President: Cindi Huss Treasurer: Ramesh Munjal Membership: Tish Kashdan Facilities: Greg Kramer Nominating Committee 2015: Peggy Perez, Martha Rubenstein be approved by acclamation.	Yes
Board	N/A (No 2 nd needed when the motion is from the Board)	I move that HVUUC accept this 2014-15 operating budget. (see below)	Yes
Board	N/A	We move that the following By-laws changes be adopted. (6 total changes) Change from: Article III: Purpose	Yes

		<p>1. The mission of the Church is to promote spiritual growth, religious freedom, and ethical action.</p> <p>Change to: Article III: Purpose</p> <p>1. The purpose of the Church is to promote spiritual growth, religious freedom, and ethical action.</p> <p>Change from: Article IV. – Membership</p> <p>3. A member who has not participated in the life of the Church over a twelve month period by actively participating in church activities and making a recorded financial contribution to the Church shall be contacted and asked whether they intend to continue as a member. If they indicate that they do not so intend, or do not respond within one month, their name shall be removed from the membership roll. This procedure may be waived by the Minister or designee of the Board of Trustees on a case by case basis.</p> <p>Change to: Article IV. – Membership</p> <p>3. A member who has not participated in the life of the Church over a twelve month period by actively participating in church activities or making a recorded financial contribution to the Church shall be contacted and asked whether they intend to continue as a member. If they indicate that they do not so intend, or do not respond within one month, their name shall be removed from the membership roll. This procedure may be waived by the Minister or designee of the Board of Trustees on a case by case basis.</p>	
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		<p>Change from: Article V. – Affiliation</p> <p>1. The Church shall be a member of the Unitarian Universalist Association and the Thomas Jefferson District, or their successors, and shall assume all obligations that these memberships entail.</p> <p>Change to: Article V. – Affiliation</p> <p>1. The Church shall be a member of the Unitarian Universalist Association and the Southeast District of the Southern Region, or their successors, and shall assume all obligations that these memberships entail.</p> <p>Change from: Article VII: The Board</p> <p>1. The Board will consist of nine (9) members, the four (4) Officers; President, Vice President, Secretary-Historian, and Treasurer, and four (4) Trustees; of Programs, Membership, Facilities, and Stewardship, and the Immediate Past President. The Minister will be an ex-officio member of the Board. The terms of office of the President, Vice President, and Immediate Past President will be one (1) year. If the Immediate Past President is unable to serve on the Board, the Nominating Committee will nominate another Past President to serve. The terms of office of the Secretary-Historian, the Treasurer, and each Trustee will be two (2) years.</p> <p>Change to: Article VII: The Board</p>	
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	<p>1. The Board will consist of nine (9) members, the four (4) Officers; President, Vice President, Secretary-Historian, and Treasurer, and four (4) Trustees; of Programs, Membership, Facilities, and Stewardship, and the Immediate Past President. The Minister will be a non-voting member of the Board. The terms of office of the President, Vice President, and Immediate Past President will be one (1) year. If the Immediate Past President is unable to serve on the Board, the Nominating Committee will nominate another Past President to serve. The terms of office of the Secretary-Historian, the Treasurer, and each Trustee will be two (2) years.</p> <p>Change from: Article X: Elections</p> <p>3. The Nominating Committee shall consist of five (5) members serving up to two (2) year terms. If more than three (3) are elected in a single year to fill vacancies, the fourth or fifth nominees will serve a one (1) year term. In the event that the chair is not named in the proposed slate, the Committee will then select its own chair. Members of the Nominating Committee may not be re-elected for a successive term.</p> <p>Change to: Article X: Elections</p> <p>3. The Nominating Committee shall consist of five (5) members. Members shall serve only one (1) term of up to two (2) years. If more than three (3) are elected in a single year to fill vacancies, the fourth or fifth nominees will serve a one (1) year term. In the event that the chair is not named in the proposed slate, the Committee will then select its own</p>	
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		<p>chair. Members of the Nominating Committee may not be re-elected for a successive term.</p> <p>Change from: Article XII: Minister</p> <p>4. The Minister will be an ex-officio member of the Board and all Church committees.</p> <p>Change to: Article XII: Minister</p> <p>4. The Minister will be a non-voting member of the Board and all Church committees.</p>	
<p>Social Justice Com. (presented by the Board)</p>	<p>N/A (not needed since it is being presented by a committee of more than 1 person)</p>	<p>We move that the following By-law change be adopted.</p> <p>Change from: Article XIII: Public Statements</p> <p>1. The Church may express itself publicly on any ethical, social, or justice issue, provided the position taken is approved by a three-fourths (3/4) vote at a duly called Meeting of the congregation, after the resolution has been stated in the call for the Meeting.</p> <p>Change to: 1. The Church may express itself publicly on any ethical, social, or justice issue, provided the position taken is approved by a three-fourths (3/4) vote of members present at a Social Justice Call to Action Meeting called specifically to discuss and approve such a position <u>and approval of the Board</u>. Such a meeting shall be announced at least two (2) Sundays in advance in all official information outlets</p>	<p>Yes (with the amendment that was added and shown in underlining)</p>

		<p>possible (including but not limited to the Yahoo! Group, Facebook, the announcement insert in the order of service and mail for those who do not use electronic communication), so all members have the opportunity to plan to attend or submit a written statement of their position to be read at the meeting if they are not able to attend. The written statement will consist of not more than 300 words and will not constitute a vote.</p> <p>The purpose of the meeting and the proposed position shall be stated in the meeting announcement. It is the responsibility of members who agree or disagree with a position either to attend the meeting or submit a written statement of their position because our action or inaction as a congregation on any ethical, social, or justice issue should not be dictated by lack of interest in attending a meeting.</p>	
Daniel Sandoval	Bob Barker	I move that we postpone the vote on Article XIII: Public Statements by-law change.	Withdrawn
Charlie Mattioli	Bob Barker	I move that amend the Social Justice proposed by-law change by adding a statement that says “and approval of the Board.”	Yes
Starla Wages	Sue Smith	<p>I move that the 50 people present represent quorum of 35% of the membership to allow for continued voting on the proposed By-laws changes.</p> <p>(35% of 143 members = 50.05 and at this point it was realized that even though we started out with 51 members in</p>	Yes

		attendance 1 person had left, leaving us at 50)	
Board	N/A	<p>We move that the following By-law change be adopted.</p> <p>Change from: Article XIV: Parliamentary Authority</p> <p>1. Robert's Rules of Order, revised, will govern in all cases not covered by these Bylaws or by special rules of order adopted by the Board.</p> <p>Change to: Article XIV: Parliamentary Authority</p> <p>1. All meetings of the Board of Trustees and the Congregation will be governed by Rules of Order adopted annually by the Board of Trustees.</p>	No
Board	N/A	<p>We move that the following By-law change be adopted.</p> <p>Change from:</p> <p>Article VII: The Board</p> <p>2. The Board will be charged with monitoring and ministering to the needs of the Church, and the fulfillment of its mission</p> <p>Change to: Article VII: The Board</p> <p>2. The Board will be charged with oversight of the fulfillment of the church's mission.</p>	Yes
Recovenanting Team (RCT)	N/A	We move that the proposed changes to Covenant for Building Community be adopted. (see below)	Yes

(Presented by the Board)			
Denee Mattioli	N/A	<p>Made 3 resolutions:</p> <ol style="list-style-type: none"> 1. Because Tim Cox, Facilities Trustee and Rosemary Kleske, Membership Trustee have given considerable time and effort in the service of HVUUC, be it resolved that we acknowledge their service with thanks and applause. 2. Because Betty Kramer has served HVUUC with commitment for three years as Vice President, President and Past President, be it resolved that we acknowledge her service with thanks and applause. 3. Because Alice McCaffrey has served as President of the Board of Trustees with commitment for the year 2013/2014, be it resolved that we acknowledge her service with thanks and applause. 	
Dave Kashdan		I move we adjourn.	Yes

The meeting adjourned at 2:00 pm.

HVUUC Budget for Fiscal Year 2014-15

ITEM		2012-13 Budget	2013-14 Budget	2014-2015 Proposed
INCOME				
	<i>Pledges & Charitable Fund @100%</i>	139,700	151,400	147,143
	Pledges @ 92%	116,900	127,500	128,794
	Charitable Fund @ 100%	12,600	12,800	7,150
	Plate	8,500	6,900	6,782
	Fundraisers	15,000	16,500	18,500
	User Donations (Net)	600	900	900
	Interest & Misc	700	900	900
	Endowment/Spcl Gifts	--	500	700
TOTAL INCOME		<u>154,300</u>	<u>166,000</u>	<u>163,726</u>
EXPENSES				
Administration				
	Facilities, Buildings	2,500	2,500	2,500
	Facilities, Ground	2,160	3,600	3,600
	HG Insurance	4,300	4,019	4,150
	Janitorial	6,500	6,600	6,600
	Telephone/internet	1,260	1,330	1,400
	Electricity	5,200	5,200	5,200
	Security System	--	1,000	1,200
	Mortgage	20,400	20,400	20,400
	Newsletter/Office	2,000	2,600	2,000
Program				
	Publicity	170	70	0
	DRE	10,000	10,300	10,712
	Religious Education	3,300	3,300	3,200
	Religious Services	2,700	2,700	1,000
	Music	2,700	2,700	3,605
	Book-keeper/accountant	480	0	0
	Small Group Ministry	100	100	0
Membership				

	Member Dev.	140	200	100
	Caring Team	50	50	100
	Fellowship	550	1500	1500
Past President				
	UU Assoc Dues	7,900	10,720	9,000
	Salary – office	5,250	5,408	5,620
Vice President				
	Social Action	100	500	500
	Congregational Covenant Team	150	100	0
	COM	100	50	20
	Finance	400	300	300
	Minister's salary + housing allow	54,040	54,580	56,763
	Minister's Benefits	19,760	19,958	20,756
Expanded Sunday		2,250	3,250	3,250
Board Discretionary		1,000	1,000	0
Capital Projects		0	0	0
Capital Repair & Escrow		0	1,500	200
Leadership Development		240	365	0
Sabbatical/Search		-500	100	50
		155,200	166,000	163,726

Our Covenant for Building Community

Approved by HVUUC Congregation
April 27, 2014

We gather as a caring and intentional community, aware that the life of this community is enriched and deepened when we seek individual spiritual truths. This covenant promotes a way for us to speak and listen with trust and best intentions. In covenant with each other, we choose that which builds community, honoring our shared UU Principles even if they conflict with our personal preferences. We affirm our interdependence, celebrate our differences, promote spiritual growth, and attempt to create a thoughtful and harmonious religious congregation.

Member to Self

I affirm the principles of the inherent worth and dignity of every person and of a free and responsible search for truth and meaning. In this spirit, I covenant to:

- Learn and use the skills necessary for clear, honest, respectful, and compassionate communication.
- Be mindful that I speak for myself and not for others.
- Take responsibility for my own behavior and feelings, examine my own motives, and maintain balance in the face of conflict.
- Nurture my own personal and spiritual development.

Member to Member

I affirm the principles of justice, equity, and compassion in human relations, the acceptance of one another, and the encouragement of spiritual growth in our church community. In this spirit, I covenant to:

- Use direct, respectful, and honest communication to settle issues in person or by telephone, maintaining confidentiality, and refraining from gossip.
- Speak only for myself, and not for others.
- Listen actively, without judgment, seeking to understand, presuming the good intentions of others.
- Use electronic media responsibly such that comments and responses keep an open, respectful, and honest dialog.
- Be willing to admit my own contribution to conflict. Practice and seek forgiveness.

- Accept that there will be misunderstandings, reflect before reacting, and seek clarification when I feel offended.
- Celebrate and encourage diversity within our congregation in a welcoming, generous, and committed manner.

Member to Minister

I affirm the principles of justice, equity and compassion in human relations, acceptance of one another, and the encouragement of spiritual growth in our church community. In this spirit, I covenant to:

- Support the minister and our shared ministry with my time, talents, and resources, and refrain from conduct harmful to either.
- Recognize that our minister is a human being with gifts, talents, and challenges. Give constructive feedback, both positive and negative.
- If there is a conflict between a member and minister that cannot be resolved, the conflict should be brought to the Committee on Mission (COM).
- Encourage the minister to exercise freedom of the pulpit in conformity with UU principles.
- Respect the minister's schedule and need for personal time.

Member to Board

I affirm the principles of the inherent worth and dignity of every person, the right of conscience, and the use of the democratic process within our congregation. In this spirit, I covenant to:

- Expect the business of the church to be conducted openly and equitably.
- Respectfully provide specific and constructive input to the board at appropriate times.
- Respect our board's due process decisions, and follow designated policies and procedures when in disagreement.
- Educate myself about our bylaws, policies and procedures, and stay informed.
- Understand and respect the board members for their voluntary commitment of time, energy and effort. Offer the same consideration to board members that I would expect in regard to home and family.

Member to Church Community

I affirm the principles of the right of conscience and of the use of the democratic process, recognizing the interdependent web of relationships in our community, and the goals of peace, liberty and justice. In this spirit, I covenant to:

- Promote and maintain a loving and safe community by respecting the sacred nature of our time together, our covenant, and our shared purpose.
- Welcome and include newcomers.
- Remain in community if conflict arises and work towards resolution.
- Actively participate in the decision-making process, and respect the outcome.
- Respect minority opinions and embrace diversity within our congregation.

Support our church with my time, talent, and treasure, as I am able.